



**MINUTES**  
**Special Telecom Meeting**  
**18 December 2025**

*Adopted 4 February 2026*  
*Resolution 4-2026*

**1. CALL TO ORDER**

John Borlase assumed Chairmanship and called this special telecom meeting to order at approximately 9:07am and read the following **LAND ACKNOWLEDGMENT** *"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings."*

**2. MEMBERS PRESENT**

CHAIRPERSON	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
VICE-CHAIRPERSON	Roger Glabb	(Powassan Citizen appointee)
VICE SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)
(vacancy)		(Unincorporated Townships, Ministry Appointee)

**OTHERS PRESENT**

Karin Ann Brent – NAPBoard Administrative Director

**3. ADOPTION OF AGENDA**

On a verbal motion moved by Roger Glabb and seconded by Randy Hall, the agenda for this special telecom meeting was adopted as amended to add:

- 5.2 Discussion about Liability Insurance Coverage for errors and omissions
- 5.3 Quorum issues for the scheduled meeting 29 January 2026 and change of that meeting date

**CARRIED**

**RECORDED VOTE**

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GLABB	X	
HALL	X	
MMAH rep vacancy	vacant	vacant

**4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTEREST AND GENERAL NATURE THEREOF - Nil**

**5. NEW BUSINESS (Financial)**

**1. Directions for Historical Annual Proprietary Tasks**

Direction to staff is required for issuance of this year's annual proprietary tasks

- 1) Donation to the Powassan Food Bank
- 2) Appreciation to Powassan staff
- 3) Annual appreciation to NAPBoard Members

**DIRECTIVE RESOLUTION(S) REQUIRED**



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(2)

- (5.) (5.1) RESOLUTION 71-2025 Moved by Randy Hall Seconded by Dave Britton  
THAT staff be directed to process the following for the 2025 year's annua proprietary gifts:  
1) Donation to Powassan Food Bank - \$100.00  
2) Powassan Reception staff - \$25.00 PC gift certificates  
CARRIED

RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GLABB	X	
HALL	X	
MMAH rep vacancy	vacant	vacant

Direction was given to consider a mid-winter event to acknowledge Powassan staff's efforts.

5.2 Discussion about Liability Insurance Coverage for errors and omissions

Dave Britton raised concern and requested that staff enquire with the insurance provider to ensure that the NAPBoard Members are covered for errors and omissions and also travel for NAPBoard business. Direction was issued by those present

DIRECTION

5.3 Quorum issues for the scheduled meeting 29 January 2026 and change of that meeting date

John Borlase advised that he will not be available to attend a NAPBoard statutory public meeting scheduled for 29 January 2026.

RESOLUTION 72-2025 Moved by Roger Glabb Seconded by Dave Britton  
WHEREAS Chairperson John Borlase is not available to attend the tentative meeting date on 29 January 2026 listed in the roster of tentative statutory public meeting dates for 2026, set at its meeting on 4 December 2025 (Resolution 68-2025);  
THAT the first statutory public meeting date of the North Almaguin Planning Board re-scheduled for 2pm on Thursday 5 February 2026.  
CARRIED

6. ADJOURNMENT – 9:24am

*“John Borlase”*

Chairperson John Borlase

*“Dave Britton”*

Secretary-Treasurer Dave Britton