



MINUTES
Special Telecom Meeting
Tuesday 6 January 2026

Adopted 5 February 2026
Resolution 4-2026

1. CALL TO ORDER

John Borlase assumed Chairmanship and called this special telecom meeting to order at approximately 8:32am and read the following **LAND ACKNOWLEDGMENT** “We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings.”

2. MEMBERS PRESENT

CHAIRPERSON	John Borlase	(Unincorporated Townships, Ministry Appointee)
SECRETARY-TREASURER	Dave Britton	(Councillor Powassan)
VICE-CHAIRPERSON	Roger Glabb	(Powassan Citizen appointee)
(vacancy)		(Unincorporated Townships, Ministry Appointee)

MEMBERS ABSENT

VICE SECRETARY-TREASURER	Randy Hall	(Councillor Powassan)
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OTHERS PRESENT

Karin Ann Brent AMCT, BMS - NAPBoard Administrative Director

3. ADOPTION OF AGENDA

On a verbal motion moved by Roger Glabb and seconded by Dave Britton, the agenda for this special telecom meeting was adopted as presented.

CARRIED

RECORDED VOTE		
MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GLABB	X	
HALL	ABSENT	ABSENT
MMAH rep vacancy	vacant	vacant

4. DISCLOSURE OF DIRECT OR INDIRECT PECUNIARY INTERST AND GENERAL NATURE THEREOF - Nil

5. NEW BUSINESS (Financial)

1. Authorization for Signatory of MMAH Grant Agreements 2025/26 Uterr Service / 2025/26 O Plan Project

At approximately 3:44pm on 18 December 2025, MMAH emailed its letter advising approval of the 2025/26 operating grant and providing Payment Transfer Agreements for electronic signature.

- Letter announcing the MMAH allocation of funding for planning services to the six (5) unorganized townships in the NAPBoard jurisdiction for MMAH fiscal year 1st April 2025 to 31st March 2026.
- MMAH Agreement for the MMAH allocation of funding for planning services to the six (5) unorganized townships in its NAPBoard jurisdiction for MMAH fiscal year 1st April 2025 to 31st March 2026.
- Letter announcing the MMAH allocation of funding toward the Official Plan project for the six (5) unorganized townships in the NAPBoard jurisdiction for MMAH fiscal year 1st April 2025 to 31st March 2026.
- MMAH Agreement for the MMAH business case funding for the fiscal year 1st April 2025 to 31st March 2026 for the Official Plan project six (5) unorganized townships in its NAPBoard jurisdiction.



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(2)

- (5.) A Resolution authorizing signatory of each of the MMAH Agreements noted respectively in paragraphs b) and d) above is required. MMAH staff advises it requires that the subject Agreements be returned signed by e-signature. Secretary-Treasurer Dave Britton expressed his concern and advise he would not provide his signature in electric format.

RESOLUTION 1-2026 Moved by Dave Britton Seconded by Roger Glabb

WHEREAS on 18 December 2025, the Ministry of Municipal Affairs and Housing (MMAH) emailed the operating grant agreement for the MMAH fiscal year 1st April 2025 to 31st March 2026 for the North Almaguin Planning Board to provide of planning services in the unincorporated townships of East Mills, Hardy, McConkey, Patterson, Pringle and Wilson for which the - Minister of Municipal Affairs and Housing delegated that authority; AND WHEREAS on 18 December 2025, the Ministry of Municipal Affairs and Housing (MMAH) emailed an agreement for Business Case Funding toward the development of an Official Plan for the unincorporated townships of East Mills, Hardy, McConkey, Patterson, Pringle and Wilson; BE IT RESOLVED that two (2) appointed signatories of the North Almaguin Planning Board are hereby authorized to apply electronic signatory and return the above noted agreements to the staff in the MMAH *municipal.programs@ontario.ca* toward receiving the grant funds by 31 March 2026.

CARRIED

RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE	X	
BRITTON	X	
GLABB	X	
HALL	ABSENT	ABSENT
MMAH rep vacancy	Vacant	vacant

6. CLOSED SESSION (Pursuant to subsection 239(1) and 239(2) of the Municipal Act)

Subsection 239(1) and 239(2)

(b) a matter involving identifiable individual(s)

(k) criteria or instruction to be applied to any negotiation by the board.

At approximately 8:47am, the NAPBoard passed the following Resolution to move into Closed Session:

RESOLUTION 2-2026 Moved by Roger Glabb Seconded by Dave Britton

THAT pursuant to subsection 239 (1) (3.1), the NAPBoard at its special telecom meeting on 6 January 2026, resolve into a Closed Session to consider:

Item (b): matter(s) about identifiable individual(s)

CARRIED

RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE		
BRITTON		
GLABB		
HALL	ABSENT	ABSENT
Vacancy MMAH rep	Vacancy	vacancy

On a Verbal motion, the NAPBoard moved back into Open Session at approximately 8:52am, and passed a Resolution for appointment of an officer of the NAPBoard.



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(3)

(6.)

RESOLUTION 3-2026 Moved by Dave Britton Seconded by John Borlase
WHEREAS each of the current Members of the North Almaguin Planning Board are currently appointed and registered with the NAPBoard's bank as official signatory;
AND WHEREAS it would be expedient to have a 2nd Vice-Secretary-Treasurer available to perform signatory duties as the Vice-Secretary-Treasurer works at a distant locality and is therefore often not available for signatory tasks when the primary Secretary-Treasurer is not available;
AND WHEREAS it is legal for a Member of a not for profit entity to hold more than office during a particular term;
BE IT RESOLVED that Roger Glabb be appointed as 2nd Vice-Secretary-Treasurer of the North Almaguin Planning Board (NAPBoard) effective immediately.
AND THAT the roster of signatories for the North Almaguin Planning Board for the remainder of its current term to 30 November 2026, is as follows:

CHAIRPERSON	John Borlase
VICE-CHAIRPERSON	Roger Glabb
SECRETARY-TREASURER	Dave Britton
VICE SECRETARY-TREASURER	Randy Hall
2ND VICE SECRETARY-TREASURER	Roger Glabb

CARRIED

RECORDED VOTE

MEMBER NAME	YEAH	NAY
BORLASE		
BRITTON		
GLABB		
HALL	ABSENT	ABSENT
Vacancy MMAH rep	Vacancy	vacancy

7. ADJOURNMENT – 8:54am

"John Borlase"

Chairperson John Borlase

"Dave Britton"

Secretary-Treasurer Dave Britton